

## **BSP INTERNET BANKING** Quick Reference Guide

### **VIEW UPCOMING PAYMENTS**



# **WBSP**

#### Use this Quick Reference Guide to:

Learn how to view your upcoming payments.

#### **View Upcoming Payments**

Use the Upcoming Payments Inquiry function to view your upcoming payments.

- 1. Click the three bars to access the toggle menu in the BSP Internet Banking Dashboard
- 2. Select Upcoming Payments Inquiry

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The Upcoming Payments Inquiry screen provides an overview of your upcoming payments and allows you to cancel any scheduled payments.

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- 3. Enter the payment **Description** to search for a specific upcoming payment
- 4. Click the magnifying glass icon
- 5. To cancel a payment, simply click on Cancel

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#### Additional Support

Please contact the BSP Customer Call Centre: **Phone:** (+675) 320 1212 or 7030 1212 Email: <a href="mailto:servicebsp@bsp.com.pg">servicebsp@bsp.com.pg</a>

#### Disclaimer

The accounts used in this guide are fictitious and contain non-customer data.

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