

BSP INTERNET BANKING

Quick Reference Guide

TRANSFER TO OTHER BANKS WITHIN PNG



Quick Reference Guide: Transfer to other banks within PNG



Use this Quick Reference Guide to:

Transfer money to other banks within PNG.

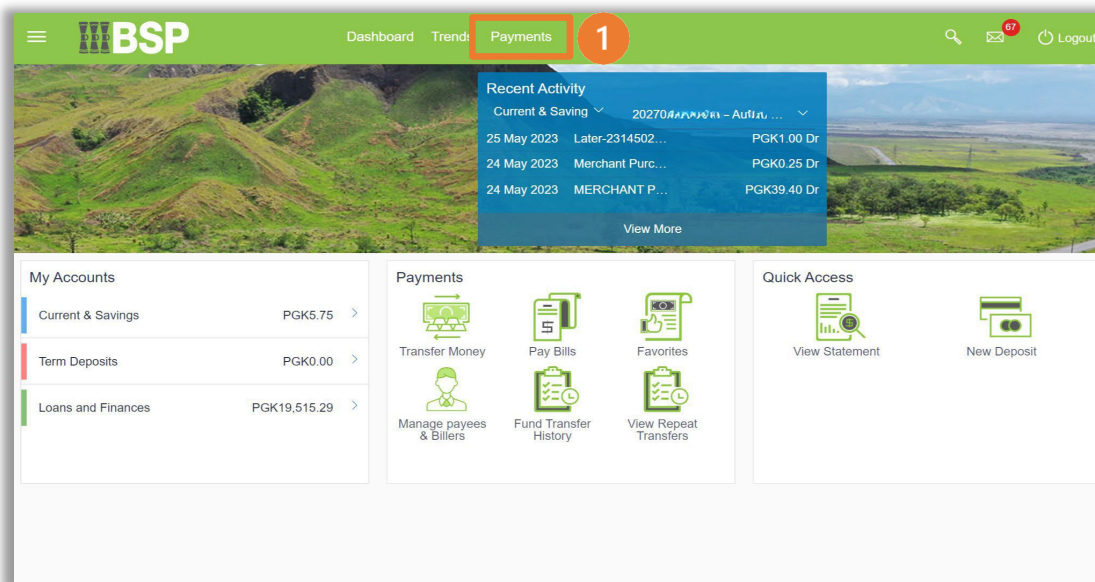
Transfer to other banks within PNG

Use the **Adhoc Payments** function to transfer money to other BSP accounts.

There are two ways to access the function.

Option 1 – From your BSP Internet Banking Dashboard

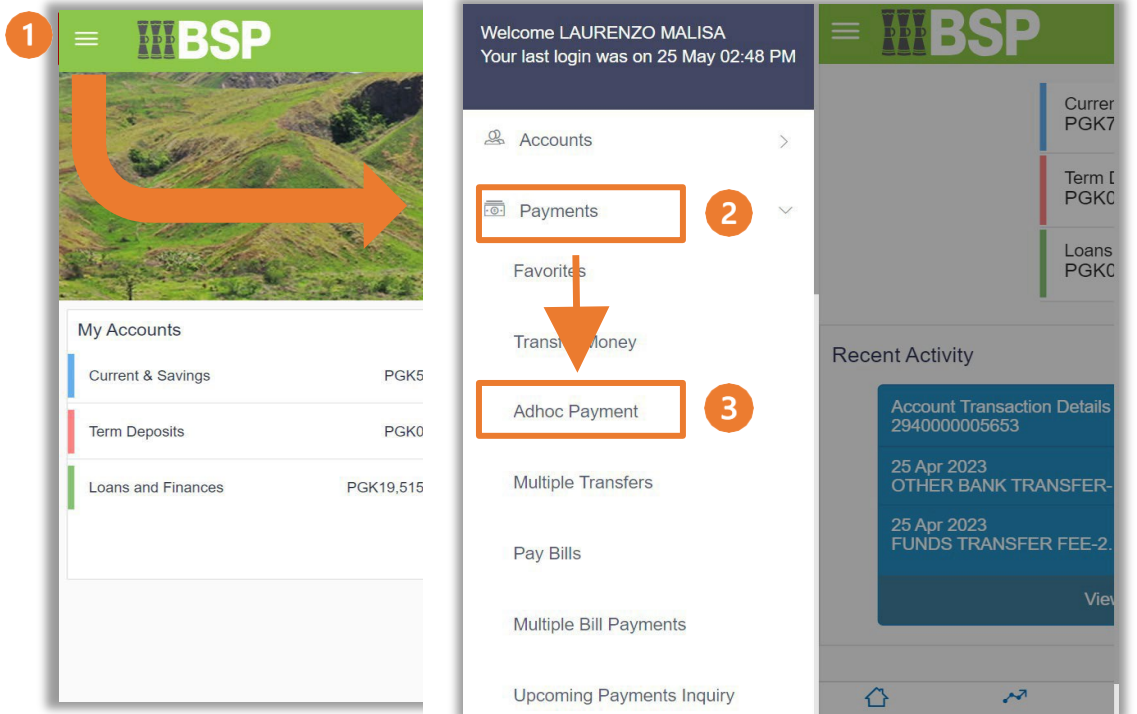
1. Click on the **Payments** tab to access the **Adhoc Payment** function



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Option 2 – Using the Toggle Menu from the BSP Personal Internet Banking Dashboard

1. Select the **three lines** to access the toggle menu
2. Select **Payments**
3. Select **Adhoc Payment**



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You're now on the **Adhoc Payments** screen. Use the following steps to transfer money to other banks within PNG.

1. Select **Adhoc Transfer**
2. Under **Account Type**, select **Domestic**
3. Enter the **Account Number**
4. Enter the **Account Name**
5. Enter the **Beneficiary Address** and **City**
6. Choose whether you want to **Pay Via Credit Transfer** or **Real Time Transfer**

The screenshot shows the BSP mobile application interface for an "Adhoc Domestic Payment". The top navigation bar is green with the BSP logo and menu items: Dashboard, Trends, Payments, a search icon, a notification icon with a red badge, and a Logout button. Below the navigation bar, the page title is "Adhoc Domestic Payment". A horizontal menu contains "Favorites", "Transfer Money", "Adhoc Transfer" (highlighted with a blue underline and callout 1), "Multiple Transfers", "Upcoming Payments", "Payment Status Enquiry", and "Fund Transfer Histor". Under "Transfer Money", there are three buttons: "Internal", "Domestic" (highlighted with a blue border and callout 2), and "International". Below these are input fields for "Account Number" (callout 3), "Account Name" (callout 4), "Beneficiary Address" (callout 5), "City", and "Country" (pre-filled with "Papua New Guinea"). At the bottom, the "Pay Via" section has two radio buttons: "Credit Transfer" (selected, callout 6) and "Real Time Transfer". On the right side, there is a green circular icon with a 'K' and a building, followed by text: "The Adhoc Transfer service also allows you to register your payee for future use, once you have made the transfer." Below this is a paragraph explaining the service and a section titled "Lets do a Adhoc Transfer." with a list of steps: 1. Select Account Type - Internal, Domestic, and International; 2. Select Branch; 3. Input "Account Number"; 4. Select Account you wish to transfer from; 5. Input Amount.

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7. Select the Payee **Bank Code** using the drop-down menu
8. From the **Transfer From** drop down menu, select the **account** you wish to transfer money from
9. Enter the **amount** you want to transfer
10. Select **Now**, under **Transfer When**. To transfer at a later date, select **Later** and choose the send date
11. Enter a payment description in the **Note field** (Optional)
12. Select **Pay**

The screenshot shows the BSP mobile app interface for transferring money to other banks within PNG. The interface is divided into sections: FINANCIAL DETAILS and SENDER DETAILS. The FINANCIAL DETAILS section includes fields for Bank Code, Transfer From, Amount, and Transfer When. The SENDER DETAILS section includes fields for Sender Name, Address, and Country. A 'Pay' button is visible at the bottom. The interface is annotated with numbered callouts (7-12) corresponding to the steps in the list above.

7 Bank Code
Please Select

8 FINANCIAL DETAILS
Transfer From
294000005653

Balance : PGK79,724.98

9 Amount
PGK

10 Transfer When
 Now Later

11 SENDER DETAILS
Sender Name
LAURENZO MALISA

Address
SECTION 12 LOT 40

NORTH SIDE

Country
Papua New Guinea

Note (Optional)
80 Characters Left

12 Pay Cancel

Back to Dashboard

from
5. Input Amount
6. Select Transfer Now
7. Input optional notes as payment description
8. Click "Pay" and confirm review details before processing the payment.

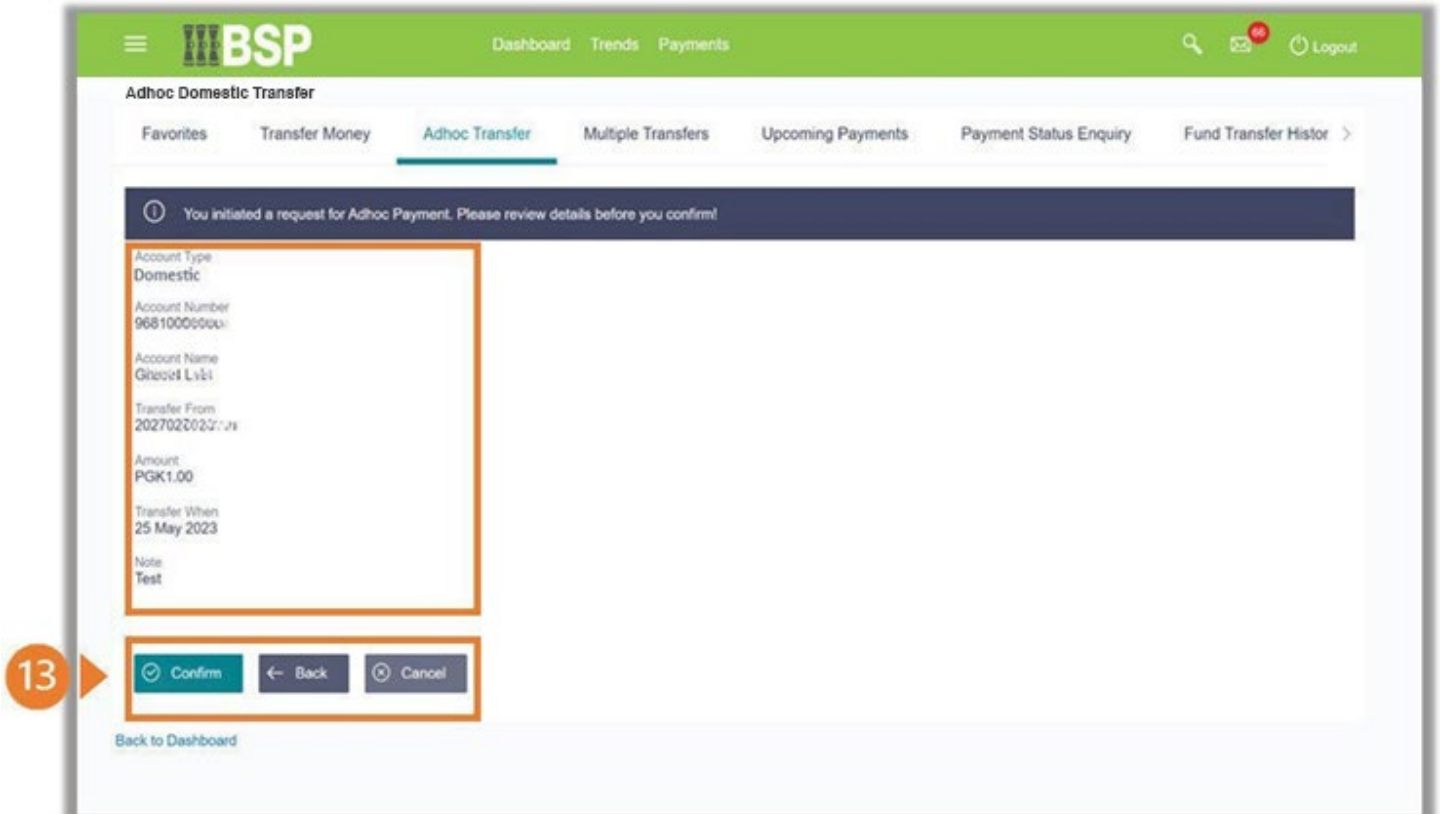
An OTP will be sent to your email/SMS or you generate a soft token from BSP Pay Secure, upon input the payment is processed.

Upon selection of relevant Account type specific information will be requested for Internal, Domestic and International. To learn how to do an Adhoc Transfer click on the Link.

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Review the **Adhoc Transfer Details** entered in the confirmation page.

13. If the details are correct, select **Confirm**. If not, select **Back** to revise the information or **Cancel** to exit the screen



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Transfer Verification

Verify your payment using your preferred verification method when registering for BSP Internet Banking:

Option 1 - Mobile and Email Verification

A verification code will be sent to your registered mobile number and email address.

1. Enter the verification code in the designated space
2. Select **Submit** to complete the transfer

The screenshot shows a web form titled "Transfer" with a sub-heading "One Time Verification". Below the heading, a message states: "A verification code has been sent to your registered mobile number. Please enter that code below to complete the process". There is a text input field labeled "Verification Code" with a "Resend Code" link below it. Underneath, it says "Attempts Left" with the number "3". A "Reference Number" field contains the value "625135". At the bottom, there are two buttons: "Submit" and "Cancel". An orange box highlights the "Verification Code" field and the "Resend Code" link, with a circled "1" next to it. Another orange box highlights the "Submit" button, with a circled "2" next to it.

Option 2 – Soft Token Verification

Using the **BSP PNG PaySecure App** on your mobile device to generate a One Time Password (OTP).

1. Enter the One Time Password (OTP) into the **One Time Password** field
2. Select **Submit** to complete the transfer

The screenshot shows a web form titled "Transfer" with a sub-heading "Soft Token Verification". Below the heading, instructions are provided: "Please follow the steps to generate an OTP (One Time Password)" followed by a bulleted list: "• Open Soft Token App on your handheld device and login with your PIN" and "• Enter the OTP displayed on the screen in the textbox below". There is a text input field labeled "One Time Password" with a "Resend Code" link below it. Underneath, it says "Attempts Left" with the number "4". A "Reference Number" field contains the value "853153". At the bottom, there are two buttons: "Submit" and "Cancel". An orange box highlights the instructions and the "One Time Password" field, with a circled "1" next to it. Another orange box highlights the "One Time Password" field, with a circled "2" next to it. A third orange box highlights the "Submit" button, with a circled "3" next to it.

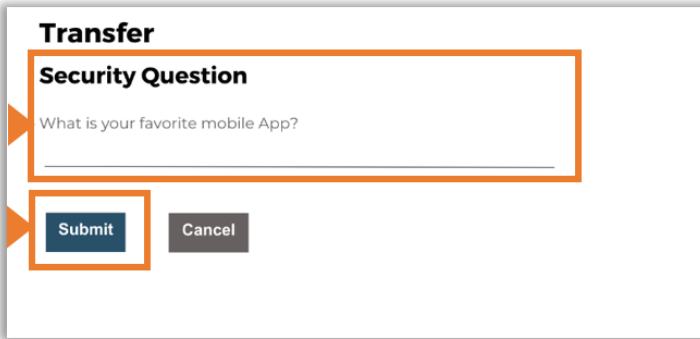
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Option 3 – Security Question

Answering one of five (5) security questions.

1. Answer the question
2. Select **Submit** to complete the transfer

Note: If you answer incorrectly, another question will be displayed. Repeat the above steps.



The screenshot shows a 'Transfer' screen with a 'Security Question' section. A red box highlights the question 'What is your favorite mobile App?' and the 'Submit' button. A red circle with the number '1' points to the question, and another red circle with the number '2' points to the 'Submit' button.

Once the verification process is complete, the confirmation screen indicates a successful transfer.

1. Select **Download E-Receipt** to download your transfer receipt



The screenshot shows the 'Adhoc Domestic Transfer' confirmation screen. A red box highlights the 'Download E Receipt' button in the top right corner, with a red circle containing the number '1' next to it. Below the button, a dark blue banner displays a checkmark and the text: 'Your transaction is successful! Reference Number 2023115024782666 Host Reference Number 2314501054439000'. The main content area is a table with the following details:

Transfer To	Amount
Test	PGK1.00
Account Number	Account Type
60031211	Domestic
Bank Details	Pay Via
WPACPGP0XXX, WESTPAC BANK	Real Time Transfer
Transfer From	Transfer When
2940000005653	25 Apr 2023

Below the table, it asks 'What would you like to do next?' and provides three options: 'Go To Dashboard', 'More Payment Options', and 'Add as Payee?'.

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Additional Support

Please contact the BSP Customer Call Centre:

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Email: servicebsp@bsp.com.pg

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